New Student Orientation
Certification and Licensure

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Last updated May 2024
When will you hear from me?

As you near the end of your program:

- Certification and licensure
- How do you want to stay connected to Warner (guest presenter, field supervisor, contact for new applicants to share your experiences at Warner)
- What great things you’re doing in your field
- Graduate and alumni surveys
Students that can be dismissed

- Dismiss students registered in programs that don’t lead to NYS certification:
  - Educational Policy
  - Higher Ed
  - Health Professions
  - Human Development (not ABA students)
  - Online Teaching and Learning
  - Program Evaluation
  - Doc programs without cert
Programs remaining

- Applied Behavioral Analysis
- Community Mental Health Counseling
- School Counseling
- Administrators
- Teaching
Certification and Licensure

- On Warner home page (search “certification” or “licensure”): https://www.warner.rochester.edu/students/support/certification
- Orientation document
- Dates and registration info for all workshops
- FAQ’s re: Certification and Licensure
  - TEACH
  - Workshops
  - Certification Exams
  - Applying for Certification
  - Certificate Issuance
  - Miscellaneous
- Application for certification instructions
- NYS Program Codes for TEACH
- Form requesting recommendation in TEACH
- Confirmation letters
- Next steps to certification; when nearing program completion
Workshops

- Child Abuse Identification
  - Only workshop required for ABA and Mental Health programs
- Safe Schools Against Violence in Education (SAVE)
- DASA (Dignity for All Students Act)
- Advise to complete each workshop as soon as possible. Advisor will let you know if there are program-specific requirements.
- Only have to take each workshop once
- Registration information can be found on our website. Additional registration information will be sent via email.
- Student sends certificate of completion to certification@warner.rochester.edu
- Provider uploads certificate of completion to TEACH
  - ABA and Mental Health licensure doesn’t use the TEACH system, students need to retain the copy of the certificate of completion; will need for licensure
Child Abuse Identification Workshop

- Two-hour training in the identification and reporting of suspected child abuse and maltreatment.
- Required for:
  - students seeking New York State certification in teaching, school counseling, and administration.
  - students seeking New York State licensure in clinical mental health counseling and applied behavior analysis.
- Complete workshop at [NYS Office of Children and Family Services](http://www.ocfs.ny.gov/cps/)
  - Register for an account and complete through their system
- Submit certificate of completion
- Became a requirement in February 1991.
Fingerprint-Supported Background Check

- New York State requirement for:
  - certification applicants in teaching, counseling, and administration
  - anyone who is intending to work with children, either through ABA or CMHC licensure
- Complete your fingerprinting as soon as possible.
  - Many internships and student teaching placements cannot begin until fingerprinting has been complete.
- Fingerprinting done through IdentoGO: [www.identogo.com](http://www.identogo.com).
  - Set up account
  - Answer questions related to citizenship, and other essential info.
  - All information is online at NYSED/OSPRA (Office of School Personnel Review and Accountability).
    - [http://www.nysed.gov/educator-integrity/fingerprint-process](http://www.nysed.gov/educator-integrity/fingerprint-process)
  - NYSED Fingerprint Helpdesk; [ospra@nysed.gov](mailto:ospra@nysed.gov) or call (518) 473-2998.
Capstone Project

- New York State registered programs
- Capstone project included
- Cannot be a program completer, i.e. graduate, until capstone is completed
- **Approximate** deadlines for each grad cycle

<table>
<thead>
<tr>
<th>Graduation Cycle</th>
<th>Deadline for advisor to confirm completion</th>
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<tbody>
<tr>
<td>August</td>
<td>Last Friday of July</td>
</tr>
<tr>
<td>October</td>
<td>Tuesday after Labor Day</td>
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<tr>
<td>December</td>
<td>Third Friday in November</td>
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<tr>
<td>February</td>
<td>Last Friday in January</td>
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<tr>
<td>May</td>
<td>Second Friday of April</td>
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Be kind to your future self!
Candidates in the following programs can be dismissed:

- CMHC
- ABA
SAVE (Safe Schools Against Violence in Education) workshop:

- Two hours of training in school violence prevention and intervention
- Required for students seeking New York State certification in teaching, school counseling, and administration.
- Opportunity to complete workshop through Genesee Valley BOCES
  - Registration fee covered for students matriculated in a program that leads to NYS certification or licensure.
  - Register for an account and complete through their system
  - Registration information indicated on our website
- Can choose to complete at any NYS-approved provider
- Submit certificate of completion
- Became a requirement in February 2001
DASA (Dignity For All Students Act) Workshop

- Six hours of training in Harassment, Bullying, Cyberbullying, and Discrimination in Schools: Prevention and Intervention
- Required for students seeking New York State certification in teaching, school counseling, and administration.

Two-part training:
- Three-hour part I component
- Confirmation of completion of all modules
- Three-hour part II
- Opportunity to complete workshop through Genesee Valley BOCES
  - Registration fee covered for students matriculated in a program that leads to NYS certification or licensure.
  - Register for an account and complete through their system
  - Registration information indicated on our website
- Can complete at any NYS-approved provider
- Submit certificate of completion

- Became a requirement in January 2014;
  - likely will need it if seeking a second certification
NYSTCE testing requirements will depend on the subject area(s) of certification.

- www.nystce.nesinc.com

Content Specialty Test (CST)
- Each subject area

Educating All Students (EAS)

Requirements specific to area of certification
http://eservices.nysed.gov/teach/cherthelp/CertRequirementHelp.do

Be sure to select University of Rochester to receive results (not school district)
TEACH records

- Keep name current in the TEACH system

- If you’re a Jr. or III or have a name change, needs to be exactly how listed on your legal identification

Certification student to-do list

Things you can do now:
1. Register for TEACH account
2. Review requirements specific to area of certification:
3. Complete fingerprinting process
4. Complete all workshops
Have a Great Semester!

Mission statement

At the Warner Graduate School of Education and Human Development, we believe that education can transform lives and make the world more just and humane.