



WARNER
SCHOOL OF EDUCATION
UNIVERSITY of ROCHESTER

INDEPENDENT/FIELD STUDY APPLICATION FORM

Submit completed form to Warner Registrar's Office
246 LeChase Hall, R.C. Box 270425
Rochester, New York 14627-0425

INSTRUCTIONS:

1. A student may register for an Independent Study or Field Study *only* if
 - s/he is a matriculated Warner student accepted into one of Warner's degree or certification programs
 - study will be completed under the supervision of a Warner or UR faculty member (whether tenured, tenure-track, clinical or visiting professor; students wishing to utilize an instructor not classified in one these categories should contact the Warner Registrar's Office for guidance)
 - his/her academic record is free of "I" and/or "N" grades—i.e., s/he must have completed all courses attempted and must have received a grade in each
 - s/he completes this form *and* registers for the course online; *this form does not substitute for registration*
 - s/he selects a different professor for each course, if s/he is planning to register for more than one Independent Study or Field Study course within one term
2. Student must *print* or *type* information on form
3. Student must submit forms by term deadlines below (if deadline falls on a weekend, forms will be due the following Monday)
 - Fall ~ September 15th ▪ Spring ~ February 1st ▪ Summer ~ June 15th
4. Student must carefully follow instructions below to avoid delays in processing:
 - Complete top portion of form with personal information
 - Enter appropriate course registration number:
 - Independent Study: ED 491 (Master's) or ED 591 (Doctoral)
 - Field Study: ED 492 (Master's) or ED 592 (Doctoral)
 - Enter semester, year, desired credit hours
 - Indicate instructor supervising coursework
 - Select a title (not to exceed 28 characters, including spaces and punctuation between words) and enter it on the form; if student wishes the default title of "Independent Study" or "Field Study in Education" to appear on his/her transcript, no title entry is required
 - In collaboration with instructor, complete the four sections under "Course Description":
 - Objectives (be specific)
 - Relevance of Independent/Field Study in Student's Program of Study
 - Detailed Reading List
 - Basis for Grading
 - Sign and date the form
 - Obtain signatures of the instructor and student's advisor
 - Return the form to the Warner Registrar's Office at address above

2. Relevance of independent/field study in student's program of study:

3. Detailed Reading List:

4. Basis for Grading:

SIGNATURES & APPROVALS

Note: **Student** must sign form and obtain signatures of **Instructor** and **Advisor** (failure to complete this task will result in returned forms and slowed approval process)

Student: _____
Signature Date

Signatures below indicate approval:

Instructor: _____
Signature Date

Advisor: _____
Signature Date