

Subject: Message to the Warner Community 3.12.20

Date: Thursday, March 12, 2020 at 5:38:55 PM Eastern Daylight Time

From: Warner School Dean's Office

To: Warner School Dean's Office

Dear Members of the Warner School Community,

I am writing to follow up on the University's transition to online instruction as a proactive effort to safeguard the health and wellness of our students, faculty and staff, and the broader community. It is worth repeating that these changes are going into effect as a precaution. Research shows that social distancing – limiting the gathering of large groups of individuals – is our best defense in limiting the possible spread of the virus.

While the situation is fluid, and we have many details to work out in the coming days, let me begin to outline the plan evolving for Warner.

Classes

As noted yesterday, classes scheduled for LeChase Hall will take place online, effective immediately. Faculty will communicate with students in their classes. Please be on the lookout for those communications. (Note: At present, classes that take place in off-site locations can continue to meet, unless you hear otherwise from your instructor.)

Some classes in the next few days may be rescheduled to allow faculty members time to prepare for the move to instruction online. We expect that most courses will be able to proceed online starting on Monday. Again, faculty will be in touch with each class to provide guidance and details. We appreciate your patience as we make a very rapid transition and reevaluate how to best deliver the classes.

LeChase Hall

At this time, LeChase Hall remains open to faculty, staff, and students, but we must follow the gathering restrictions set by the University and practice social distancing etiquette. We ask you to stay home if you are ill and to be ever mindful of others in the community.

Faculty, staff and students should prepare for the possibility of working from home, following [these guidelines](#) and working with [Warner IT](#) to make sure you will have access to critical work and work processes.

Internships and Field Placements

Students engaged in off-site teaching and learning (i.e., internships and field placements) should continue those assignments, working closely with their supervisors. We will continue to monitor and work in close collaboration with your sites and make necessary adjustments as per any new guidelines issued by the state education and health departments.

Assistantships

Students with assistantships should work directly with their supervisors to make needed adjustments.

International Students

We know this will be particularly hard for our international students who are so far away from home and for whom LeChase Hall provided an important gathering space for community and engagement. We will be working with them to make sure they are supported in these unprecedented times. International students with Warner questions or concerns should be in touch with Pam Black-Colton at (585) 275-6338 or email pblackcolton@warner.rochester.edu.

International students should direct visa and other questions related to international study and living to the [International Services Office](#).

Accommodations

As always, for disability-related accommodations for students, please contact Mary Judge Diegert at (585) 275-2454 or email mjudge@warner.rochester.edu.

Support

We understand that many in our community may be feeling vulnerable and worried. Please seek the support of each other and all of us.

In addition, the [University Counseling Center \(UCC\)](#) remains open and available to support students, and the [The CARE Network](#) is available if you are concerned about the well-being of a person in the University community.

Final Thoughts and Further Updates

We will continue to provide updates as planning and the situation evolve. Our highest priority is your health and safety.

Please continue to refer to the University's extensive [Coronavirus Updates and Resources Page](#) for up-to-date information.

Please let us know if you have questions. We may not have immediate answers, but your questions can help guide ongoing planning and communication. Email Questions@Warner.Rochester.edu or call 585-275-1008.

Meliora,

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